We are excited to see you soon during the Labour Law Research Network conference, taking place in Warsaw from 25 to 27 June 2023. To ensure that you have a great experience, we have provided a brief practical information below:

1. Conference schedule

• Familiarize yourself with the <u>conference program</u>. Make note of the sessions you wish to attend.

2. Locations and transportation

- The conference will be held in three locations:
 - the Main Campus of the University of Warsaw (Auditorium Maximum), where the Opening Ceremony will take place Address: Krakowskie Przedmieście 26/28, 00-927 Warszawa
 - ii. the Royal Castle, where official Gala Dinner will be held Address: plac Zamkowy 4, 00-277 Warszawa
 - iii. the Faculty of Law and Administration of the University of Warsaw, where the panels will take placeAddress: Lipowa 4, 00-316 Warszawa
 - iv. <u>Faculty of Modern Languages</u>, where the panels will take place Address: Dobra 55, 00-312 Warszawa
- Warsaw has a well-connected transportation system. You can reach the conference venues by various means such as taxis, public buses, or the metro. Check Google Maps for specific directions based on your location.
- If you are flying to Warsaw, the Warsaw Chopin Airport is the primary international airport in the city. Check transport options here.

3. Registration

- Before the Opening Ceremony, proceed to the registration desk to check-in and collect your conference materials, including your badge and welcome bag.
- In order to register, use the QR code that you received via email before the conference.
- Registration opens at 13:00 on Sunday and at 8:00 on Monday and Tuesday.

4. Wi-Fi

- There will be a dedicated Wi-Fi network named LLRN6. Use the password: *labourlaw* to connect to the network.
- Eduroam, an international Wi-Fi internet access roaming service, is also available at the University of Warsaw. Participants can access this network with credentials from their home institution.



5. Accommodation

- Participants are responsible for arranging their own accommodation. Warsaw offers a wide range of hotels and guesthouses to suit different budgets and preferences. We recommend booking your accommodation in advance to secure the best options.
- Consider choosing a hotel close to the conference venue for your convenience.

6. Local currency and banking

- The currency in Poland is the Polish Zloty (PLN). Ensure you have some local currency for small purchases or use credit/debit cards, which are widely accepted.
- ATMs are available throughout the city for cash withdrawals.

7. Weather

Check the weather forecast for Warsaw during your stay to pack suitable clothing.
June typically has warm to hot temperatures in Warsaw, but it's always a good idea to be prepared for changes.

8. Gala Dinner

- The Gala Dinner will be held on Sunday in the Royal Castle, in *Arkady Kubickiego*, right next to the Lower Garden at the foot of the castle hill on the Vistula River. Follow the pin to find the main entrance.
- The entrance will be open from 19:00 and the dinner will start at 20:00.
- As the area is frequented by tourists, there will be an ID verification at the entrance. Make sure to bring your conference badge, passport or national ID.

9. Presentation guidelines

- Due to the extensive program of LLRN6Poland, time discipline will be indeed of particular importance. We kindly ask you to strictly adhere to the allocated time.
- Active Participants are required to submit their presentation to the Co-organisers by 23 June 2023.
- Active Participants are required to bring their presentation (PowerPoint) on pendrive on the day of presentation.
- The presentations shall take between 15-20 minutes, depending on the number of presenters/discussants. The Session Chair will monitor and curate questions.

10. Meals and refreshments

Coffee breaks and meals will be provided as indicated in the conference program.

11. Emergency contact

- For any inquiries or assistance related to the conference, approach the conference staff or volunteers, who will be identified by their badges.
- In case of emergencies, dial the local emergency services number: 112.

Detailed information is also available <u>via LLRN6's website</u>. We hope you have a wonderful time at the Labour Law Research Network 6 Conference in Warsaw. Make the most of the opportunity to learn, share insights, and build connections within the labour law research community!